*On behalf of our staff and families, we would first like to welcome and thank you for the opportunity to service your claim. Please know that we, at MRN Contracting LLC, will do everything in our power to ensure a smooth transition from your damaged property, to a truly quality product installation on your home.*

To accomplish this, we **(our office)** will be in contact with both you, our valued customer, and your insurance company. The following can be expected from us:

* A **thorough analysis** of the insurance scope of work. We will then supplement the estimate to **ensure** you are getting all the money you are entitled to per your policy guidelines.
* We will work with your adjuster to come to an **agreed upon amount** to complete the scope of work necessary to make you whole.
* We will **reach out** to you on occasion to check on the progression of funds and, most importantly, to **answer all questions** you may have at that time.
* We will schedule your work and try **our very best** to accommodate your busy schedule.
* We will be **on time** and on budget with all work performed.
* We will **clean up** our work to leave your property in **better shape** than when we found it.
* In the **rare** occasion that we damage something during the construction process, we **GUARANTEE** we will make it right before completion.
* Upon completion of work, we will submit **all necessary** documentation to your insurance company to **release** the recoverable depreciation and any supplements.
* We will **follow up** with your insurance company to ensure all funds are sent in a **timely** manner.
* We will **reach out** to you to check on those funds and **answer any remaining questions** you may have.
* Finally, upon receipt of all monies, we will send all **warranties** to you, our **valued customer**.

Again, **THANK** **YOU** for your business. Please ask us about **our referral program**!!